

DAYTIME WARRANT ROUTING FOR URGENT REVIEW

1. IS YOUR WARRANT URGENT?

Urgent Warrants:

- L.E. is currently holding a scene pending issuance of a warrant;
- There is a current risk of danger to law enforcement or the public;
- Evidence will be lost or destroyed if the warrant is not executed.

Urgency is NOT:

- We waited all day to submit and now need it signed before 5pm;
- My Officers don't have overtime for tomorrow so they need it today;
- My Officer is going on vacation and needs to get this done today.

If your warrant is **truly urgent**, you **CAN** override the automatic Judicial Assignment and route your warrant to the designated URGENT Judge.

2. CHECK THE COURT PORTAL FOR THE URGENT JUDGE

Court Portal Access:

<https://apps.sdca.org/miscpubapps/auth/ewarrantcourtportal>

- From the Court Portal you can see which Judges are assigned to review warrants throughout the day as well as who is the Designated Urgent (Daytime) Judge and the Night Judge. You can also see the most recent warrant assignment activity including the date, time, Judge assigned and warrant number.
- Be sure to double check this site prior to submission of your warrant as duty assignments can change without prior warning depending on Judicial Availability.

eWarrant Portal Hello, DA_office ▾

eWarrant Duty (1/25/2024) As of Thursday, January 25, 2024 4:16 PM

[Previous](#) [Next](#)

Urgent →

8:00 AM - 12:00 PM

8:00 AM - 5:00 PM

12:00 PM - 5:00 PM

5:00 PM - 8:00 AM → **Night Duty**

Gallagher
✉ Peter.L.Gallagher@SDCourt.CA.Gov

Parsky
✉ Laura.Parsky@SDCourt.CA.Gov

Exarhos
✉ Herbert.Exarhos@SDCourt.CA.Gov

Haehnle
✉ Garry.Haehnle@SDCourt.CA.Gov

Duffy
✉ Laura.Duffy@SDCourt.CA.Gov

Gallagher
✉ Peter.L.Gallagher@SDCourt.CA.Gov

Parsky
✉ Laura.Parsky@SDCourt.CA.Gov

Exarhos
✉ Herbert.Exarhos@SDCourt.CA.Gov

Charlick
✉ Shereen.Charlick@SDCourt.CA.Gov

* **DO NOT PROVIDE ANY PHONE NUMBERS FROM THIS PAGE TO ANYONE.**

* **IT IS YOUR RESPONSIBILITY TO CONTACT THE JUDGE VIA EMAIL OR THE PHONE NUMBER PROVIDED.**

Recent Activity

Warrant Date	Judge	Warrant Number
1/25/2024 4:06:44 PM	Garry Haehnle	2401251606-SDSD-GZH-FS
1/25/2024 3:34:07 PM	Laura Parsky	2401251534-SDSD-LHP-US
1/25/2024 3:31:38 PM	Herbert Exarhos	2401251531-SDSD-HJE-PS
1/25/2024 2:50:00 PM	Laura Duffy	2401251450-SDPD-LED-PS
1/25/2024 2:19:01 PM	Peter L. Gallagher	2401251419-SDPD-PAG-SW

3. APPROVE AND OVERRIDE IN DOCUSIGN CLM

- Review and edit the warrant like normal.
- You can go back and forth with the Officer as many times as needed.
- Once you are satisfied the warrant is ready, proceed to your **TASKS** and select **Approve/Override Judge Selection**, then click **Next**.

SDPD-Matthew Williams-eW... (Version 1 - Current) 1 / 3

Tasks

Please Make a Selection

Instructions

Please review the details entered by the affiant. You may use the "Download" and "Upload New Version" functionality on the top right hand side of your screen to make edits. Please ensure that any edits/revisions are uploaded into the UNSEALED affidavit.

Choose one of these options

- Unselected
- Approve
- Approve / Override Judge Selection
- Reject- Send back to Affiant for Revisions

Next

Compare with: Select a different document

1

2 **IN THE SUPERIOR COURT OF THE STATE OF CALIFORNIA,**

3 **COUNTY OF SAN DIEGO**

4 **AFFIDAVIT FOR SEARCH WARRANT**

5 **No. WARRANT NUMBER PENDING**

6 I, TEST , a law enforcement officer/agent or otherwise qualified affiant employed by

7 **Diego Police Department** do on oath make complaint, say and depose the following on

8 **01/25/2024** that I have substantial probable cause to believe and I do believe that I have cause

9 search:

10

11 **WARRANT REQUEST 1**

12 **LOCATION, PROPERTY, AND/OR PERSON[S] TO BE SEARCHED**

13

4. PROVIDE ACCESS CODE 5150, SELECT JUDGE, CLICK NEXT

DocuSign Building: Judge Override Auto-saved at 5:16 PM on 1/25/2024

1. Complete Form

Review the form on this page and fill out the required fields to prepare your document. We'll save your changes as you fill it out.

Once you've finished, select next to preview your document.

[Cancel This Step](#)

Please provide the access code to proceed with judge override.

*Enter Access Code

5150

Judge Selection

*Judge

Select A Judge

- Alvarez, Olga | olga.alvarez@sdcourt.ca.gov
- Amador, Robert | Robert.Amador@SDCourt.CA.Gov
- Amin, Marsha | marsha.amin@sdcourt.ca.gov
- Armour, Carlos | Carlos.Armour@SDCourt.CA.Gov
- Bacal, Katherine | Katherine.Bacal@SDCourt.CA.Gov
- Bae, Judy | judy.bae@sdcourt.ca.gov
- Behan, Wendy | Wendy.Behan@SDCourt.CA.Gov
- Bejarano, Marissa | marissa.bejarano@sdcourt.ca.gov
- Bell, Jr., Charles | charles.bell@sdcourt.ca.gov
- Belsky, Daniel | Daniel.Belsky@SDCourt.CA.Gov
- Berry, David | David.Berry@SDCourt.CA.Gov
- Birchak, Frank | Frank.Birchak@sdcourt.ca.gov
- Birkmeyer, Laura | Laura.Birkmeyer@SDCourt.CA.Gov
- Bloom, Jay | Jay.Bloom@sdcourt.ca.gov
- Bostwick, Jeffrey | Jeffrey.Bostwick@SDCourt.CA.Gov
- Bowman, Blaine | Blaine.Bowman@SDCourt.CA.Gov
- Braner, Matthew | Matthew.Braner@SDCourt.CA.Gov
- Brannigan, Joseph | Joseph.Brannigan@sdcourt.ca.gov

Next

5. SELECT COMPLETE

DocuSign Previewing: Judge Override

2. Preview and Save

Take a moment to review your document. If you need to adjust anything, select Back below to return to the form. If it's ready to go, select Complete.

[Cancel This Step](#)



Click "Complete" to proceed with judge

6. CONFIRM YOUR AFFIANT HAS SUBMITTED THE WARRANT THEN NOTIFY THE JUDGE VIA EMAIL OR BY PHONE THAT THEY HAVE AN URGENT WARRANT WAITING FOR REVIEW.

- * **This same process can be used to route warrants anytime a specific Judge has requested a warrant sent to them or you have cleared with the Judge ahead of time. Please always make notes for yourself as to why you made the decision to override the wheel and send to a specific Judge. The warrant number will reflect that you manually overrode the Judicial selection process and sent to a specific Judge. Please only use when absolutely necessary.**